



Job Description: Personal Success Facilitator

About the Hyde Square Task Force:

Founded in 1991, the Jamaica Plain based Hyde Square Task Force serves more than 1,000 youth ages 6-21 each year through award-winning programs in: Youth Leadership Development, College Preparation and Academic Support, Arts and Cultural Enrichment, and Youth Led Organizing and Community Development Initiatives. The mission of the Hyde Square Task Force is to develop the skills of youth and their families so they are empowered to enhance their own lives and build a strong and vibrant urban community.

Position: Personal Success Facilitator

Job summary:

The Personal Success Elective Facilitator will be responsible for providing 1 credited Personal Success classes to high school students. Instruction will occur during the school day within a Boston Public High School. The Personal Success Facilitator will be supervised by the Manager of College and Careers Success.

School Year 2011-2012

- Deliver daily, engaging class instruction
- Develop and implement curriculum that is aligned with Boston Public Schools standards
- Be responsible for taking and submitting daily attendance
- Be responsible for submitting grades on a quarterly basis
- Attend and participate in meetings as required
- Collect all data as necessary for the Hyde Square Task Force
- Provide student support when necessary
- Participate in Hyde Square Task Force professional development trainings and workshops

Position Details:

- 5-10 hour a week position (5 contact hours per week)
- Position pays \$20-\$24 an hour based on experience
- School instruction begins on October 24th, 2011 and ends on June 21st, 2012. Class will take place from either 11:40-12:40 pm or 12:10- 1:10 pm.

Qualifications:

- Ability to work with urban youth of different abilities and racial/ethnic backgrounds
- Experience in facilitating project based curriculum
- Must be a creative, motivated, dynamic, and outgoing individual

Please email resume, cover letter and three professional references to:

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No phone calls please

Hyde Square Task Force
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